

## Care Facility Manager

Northbridge Lifecare Trust is a warm and friendly Retirement Village and Care Facility. The Care Facility comprises of a rest home, hospital, and memory care centre where our aim is to provide excellence in aged care. We are looking for a Care Facility Manager to oversee our Care Facility (currently 96 beds) that forms part of Northbridge. We are a not for profit organisation that allows us the freedom to invest back into Northbridge for the benefit of the Trust our people and the residents that call us home.

Where we are different is our unique caring culture. Talk to anybody who has been here, knows someone here, lives here or works here. We care for each other whether we are a Trustee, employee or resident living here. That's unique and it makes us unique, it's who we are.

The fundamental role of the Care Facility Manager is to manage all aspects of the Care Facility. We are looking for someone whose core value is empathy - is professional, warm, calm and supportive. It is important that you have a strong business acumen and experience in managing the financial side of healthcare management. The successful person will be able to adapt quickly to new technology and must be comfortable and confident in a busy environment that is constantly changing. Leading by example, you will motivate teams in the Care Facility, making sure there is a caring and supportive environment for both residents and employees. You'll manage budgets, achieve targets, implementing stringent operating procedures and devise new ways to maximise independence and deliver the best care. The trust is planning to build a new state of the art care facility and your role will be pivotal in the creation and operational implementation of this new facility when complete.

Bring your love of healthcare management

- Build teams, mentor and coach our people
- Manage and report on the financial performance of the site
- Networking and building strong and successful relationships with internal & external stakeholders
- Meet Ministry of Health criteria/audits/guidelines
- Ensure a culture of supported change and continual improvement!
- Quality and risk management systems development
- Excellent computer skills
- Excellent planning and organisational skills
- Budget management experience
- HR/Recruitment experience
- Ability to effectively communicate verbally and in writing with a variety of people

*All this coupled with your genuine love of working with the elderly will provide a wonderful welcoming, safe and caring environment where you would be proud to have your parents!*

## Offering

- Variety, challenge and a rewarding opportunity to be a valuable part of exciting growth and innovation in aged care
- Competitive salary and benefits including a vehicle
- Central North Shore, Auckland location
- Awesome team and residents

This is a natural choice for someone wanting a position which is both rewarding and meaningful. You must be able to legally work in New Zealand, without restriction. Ideally you will have a background in aged care management or similar qualification, NZ Nursing registration and/or experience would be advantageous.

Please send your CV/resume and covering letter to [hr@northbridge.co.nz](mailto:hr@northbridge.co.nz), or apply through [seek.co.nz](http://seek.co.nz).